

Saddlebrook

Homeowners  Association

P.O. Box 382 Colleyville, Texas 76034

January 21, 2012

Record Request Policy

By a motion duly passed by the association's board of directors on January 21, 2012, the Saddlebrook Homeowners Association, Inc. (HOA) has established the following policy regarding requests for association records:

The HOA policy shall be in accordance with Section 209.005, as amended, of the Texas Property Code and that all requests to and obligations of the HOA shall be determined by the Texas Property Code.

The request shall be made to the HOA in writing and can only be made by those persons designated in the Texas Property Code. The records requested will be made available at a time and place mutually agreed upon and during normal business hours. The cost of making copies of any documents requested shall be paid for by the person requesting the copies, but the cost shall not exceed the amount allowed for in Texas Administrative Code Section 70.03, as amended from time to time.